

October 21, 2015

Rob Busch/ Superintendent  
Edgewood-Colesburg CSD  
409 East Street- PO Box 125  
Colesburg, IA 52035

RE: Proposal for Master Facility Planning Pre-Bond Services

Rob,

Following is an outline of services and fees for Master Facility Planning and Pre-Bond services.

Master Facility Planning: We propose to complete the long-range planning for a lump-sum of \$8,500. This sum includes up to 10 copies of the final report and a digital copy. Services include the following:

- Inventory building systems including:
  - Structural soundness.
  - Envelope condition: Doors, windows, walls, roof.
  - Security systems and arrangement.
  - ADA Compliance.
  - Adherence to the current building and fire codes.
  - Educational standards. Although Iowa has no state standard for school construction, data exists on a national level on component sizes, and we will compare to those.
  - Systems conditions. Look at electrical, mechanical, plumbing technology systems for condition and code compliance.
  - Analyze building usage, including day time and night time usage.
  - Site condition, including roads and parking lots, fencing, physical education spaces, athletic spaces, grass and plantings.
- Document existing facilities to create inventory of spaces.
- Analyze space plans.
- Determine capacities based on current and emerging educational facility planning standards and norms.
- Facilitate Focus Group meetings:
  - Set goals and expectations for the future.
  - Help evaluate the District's curriculum and educational goals.
- Recommendations to board.
- Cost projections for all recommendations.

Bond Referendum Assistance: StruXture will assist Edgewood-Colesburg with Bond Issue work for a lump sum of \$7,500. Reimbursable expenses and consultants, if any, would be above and beyond that fee. Tasks and services to be included are:

314 East 4th Street  
Waterloo, IA 50703  
phone 319.234.1515  
fax 319.234.1517

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- Board meetings
- Public Presentations (up to 3)
- Board, graphics, and information for bond information materials (based on work done in Master Planning)

Please let me know if you have questions or need more information. If you want to move forward with either or both of these proposals we can write up contracts and get going! Thank you for the opportunity!

Sincerely,  
StruXture Architects

A handwritten signature in cursive script that reads "Jane Miller".

Jane Miller, IIDA, LEED AP ID+C  
Interior Design Principal