

SPECIFICATIONS:

**Exterior Window Replacement Project – Edgewood – Colesburg CSD
403 West Union Street, Edgewood, Iowa 52042
ARCHITECT PROJECT # I1017.03**

NOTICE OF PUBLIC HEARING AND LETTING OF BIDS FOR THE Exterior Window Replacement Project for the Edgewood – Colesburg Community School District, 403 West Union Street, Edgewood, Iowa 52042.

Notice is hereby given that the Edgewood–Colesburg Community School District, 403 West Union Street, Edgewood, Iowa 50658 invites contractors to submit bids for this project and that a public hearing will be held on the project.

Project Description: The proposed project consists of installing new exterior windows replacing existing exterior windows at both school campuses. Including removal of existing, installation preparation, insulation, window installation, permits and fees.

Bid Type: One lump sum contract will be awarded at the appointed time and place.

Project Access: The building sites will be available upon access coordination with the school. Normal school functions will be active during the construction period. Access to the site during construction for staff and the general public must be maintained for the summer.

Documents: Plans and specifications governing construction of the proposed project have been prepared by Martin Gardner Architecture PC., Marion, Iowa as Architect. All materials and procedures shall be in strict accordance with said plans and specifications referred to and defining said proposed improvements and are hereby made a part of this Advertisement and of the proposed contract by reference, and that the contract shall be executed in compliance therewith.

Document Availability: Plans and specifications and proposed contract documents may be examined at the offices of the Architect, and other locations as outlined in the Construction Documents. Copies of the plans and specifications, form of contract and bid form may be obtained from Martin Gardner Architecture, P.C., 700 11th Street, Suite 200, Marion, IA 52302 or 11502 390th Street, Strawberry Point, IA 52076, 319-377-7604. The Architect's office will issue plans to all Contractors. A maximum of two sets of Construction Documents will be provided to each General Contractor upon delivery of a \$150 per set refundable deposit to the office of the Architect. All other Subcontractors and Suppliers may obtain one set of Construction Documents upon delivery of a \$150 per set refundable deposit to the office of the Architect. The drawings and specifications are available at the architect's website www.MartinGardnerArch.com. Plans and specifications to be viewed are in Adobe .pdf format and may be downloaded and printed. Be aware that no warranty as to the compatibility of your computer software or hardware with the files provided is made. Variations between the printed files provided above by the Architect and these electronic files may exist. In the event that a conflict does exist, the printed documents issued by the Architect will take precedence over the downloaded files.

Bid Forms: All bids shall be on the forms provided in the specifications for project. The provided forms of proposal shall be submitted at the time required for bids.

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Bid Security: Each bid shall be accompanied by a bid bond, certified check, cashier's check or credit union certified share draft, in a separate sealed envelope in an amount equal to five percent (5%) of the total amount of the bid. If bid bond is submitted, it must be on an approved AIA bid bond form. The certified check or cashier's check shall be drawn on a bank in Iowa or a bank chartered under the laws of the United States of America; certified share draft shall be drawn on a credit union chartered under the laws of the United States. Bid security should be made payable to the Edgewood-Colesburg Community School District as security that if awarded a contract the bidder will enter into a contract at the prices bid and furnish the required Contractor's Bonds, Certificate of Insurance, and other materials as may be required in the contract documents. The certified check, cashier's check, or certified share draft may be cashed, or the Bid Bond forfeited, and the proceeds retained as liquidated damages if the Bidder fails to execute a contract and file acceptable Certificate of Insurance within ten (10) days after the acceptance of the proposal by the Owner. No bidder may withdraw a proposal within thirty (30) days after the date set for opening bids.

Project Bonding: The successful bidder shall be required to furnish a Contractor's Performance and Labor and Material Payment Bond on an approved AIA form in an amount equal to one hundred percent (100%) of the contract price. The bonds are to be issued by responsible surety, approved by the Owner, and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment for and of all materials and protect and save harmless the Owner from all claims and damages of any kind caused by the operation of the Contractor, and shall guarantee the work contracted for a period of one (1) year from the date of final acceptance of the improvements by the Owner.

Sales Tax: The said project is a tax-exempt project. The Owner will issue exemption certificates from the Iowa Department of Revenue, as specified in the 701 Iowa Administrative Code, Chapter 19, Rule 19.12. These certificates shall be used by the successful bidder when purchasing materials or the completion of the project.

Optional Pre-Bid Conference: A pre-bid meeting for all Contractors will be held at the project site, Edgewood-Colesburg Community School District's, 403 West Union Street, Edgewood, Iowa 50658 on February 15, 2018 at 3:30 PM local time. The pre-bid meeting is optional and open to all suppliers and contractors.

Bid Filing: All bids must be filed at the Edgewood-Colesburg Community School District's administrative offices so that they are properly time stamped and received, located at 403 West Union Street, Edgewood, Iowa 50658, on or before 2:00 p.m. local time, March 1, 2018. Bids received after this time will not be accepted.

Bid Opening: Bids will be opened and publicly read aloud immediately after specified closing time. Bids will be opened at the administrative offices of the Edgewood-Colesburg Community School District at 2:00 p.m. March 1, 2018.

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Notice of Public Hearing: Notice is hereby given that the Edgewood-Colesburg School Board will meet in the administrative offices located at 403 West Union Street, Edgewood, Iowa 50658 on March 19, 2018 at 6:00 p.m. local time at which time and place a hearing will be held on the proposed drawing, specifications, budget, and form of contract for the Exterior Window Replacement Project. Any interested party may appear to be heard. At the said time and place, the School Board will also receive and consider BIDS for said construction that were previously opened at the time and place noted.

Award of Contract: Notice is hereby given that the Edgewood-Colesburg School Board will meet in the designated Administrative Offices on March 19, 2018 at 6:00 p.m. at which time and place the School Board will consider bids for said construction.

Progress Payments: Payment to the Contractor will be made in monthly estimates and one final payment. Monthly estimates will be equivalent to ninety-five percent (95%) of the contract value of the work completed during the preceding calendar month. Such payments will in no way be construed as an act of acceptance for any of the work partially or totally completed.

Final Payment: Final payment to Contractor will be made no earlier than forty-five (45) days from and after final acceptance of work by the Owner, subject to the contract conditions and in accordance with the provisions of Iowa Code chapters 26 and 573.

Project Construction Schedule: The work under the contract shall commence on or before the date specified in the written 'Notice of Proceed' or if lieu of the notice to proceed, the execution of the contract for construction and shall be Substantially Completed on or before August 4, 2017 and fully completed and ready for acceptance no later than August 18, 2017.

Iowa Preference: By virtue of statutory authority, preference will be given to products and provisions grown and produced within the State of Iowa and to Iowa domestic labor.

The Owner hereby reserves the right to reject any or all bids and to waive informalities and irregularities and to accept the lowest responsive and responsible bid.

Published upon order of the Edgewood-Colesburg School Board.

Melissa Conner
Edgewood-Colesburg School District, Board Secretary

By _____

Attest: _____