

REGULAR MEETING

DECEMBER 14, 2015

The Board of Directors of the Edgewood-Colesburg Community School District met in regular session in the Edgewood Board Room, on Monday, December 14, 2015. President Jason Jones called the meeting to order at 6:00 p.m.

Directors Present: Travis Gudenkauf, Kenneth Faust, Jason Jones, Doug Moser, and Robert Schilling.

Also present: Superintendent Rob Busch, Principal Dawn Voss, and Board Secretary Melissa Hunt.

Visitors: Judi Simon, Aaron Hamann, Mary Potter Kenyon, and Jenny Lange.

President Jones welcomed our visitors.

Director Faust moved to approve the agenda as presented. Motion Carried 5-0.

Communications:

Teacher Leadership: Aaron Hamann and Judi Simon presented information on the Teacher Leadership System.

Director Gudenkauf moved to approve the recognition of Morgan Fannon and Mallory Zieser for receiving Division I Ratings at State Solo Dance. Recognition of the Drill Team and coaches for excellent results at the State Dance performances. Recognition of Stephanie Janssen for her efforts in obtaining a Dubuque Racing Foundation Grant of \$25000 for band equipment. Motion Carried 5-0.

First reading of the following Board Policies were duly noted.

- 203 Board of Directors' Conflict of Interest
- 404.1R Equal Employment Opportunity/Affirmative Action Compliance Program
- 705.1 Purchasing & Bidding
- 705.2 Approval and Payment for Goods and Services
- 705.3 Special Assessments
- 705.4 Requisitions/Purchase Orders
- 705.5 Receiving Goods and Services
- 705.6 Unpaid Warrants
- 705.7 Disposition of Unneeded Equipment or Real Estate
- 706.1 Payroll Periods
- 706.2 Payroll Deductions
- 707.1 Secretary - Treasurer's Monthly Reports
- 707.2 Monthly Listing of Expenditures
- 707.3 Annual Listing of Payroll
- 707.4 Audit
- 708.1 School District Records
- 708.2 Personnel Records
- 708.3 Student Records
- 708.5 Inventory
- 904.1 Transporting Students in Private Vehicles

REGULAR MEETING

DECEMBER 14, 2015

Director Faust moved to approve Second reading of the following Board Policies:

700 Statement of Guiding Principles for Business Procedures and Non-Instructional Services

701.1 Depository of Funds

701.2 Transfer of Funds

701.3 Financial Accounting System

703.1 Planning the Budget

703..2 Preparation of the Budget Document

703.3 Requirements of the Budget Document

703.4 Publication of the Budget

703.5 Publication Review of the Budget

703.6 Budget Adoption by the Board

703.7 Budget as a Spending Plan

704.1 Local, State, and Federal Revenue

704.2 Tuition Fees

704.3 Educational Material Fees

704.4 Use of School Property and Equipment

704.5 Sale of Bonds

704.6 Investments

704.7 Gifts, Grants, and Bequests

704.8 Student Activities Fund

Motion Carried 5-0.

Director Moser moved to approve a Resolution for Passage of Education Funding Equity Legislation. Motion Carried 5-0.

Director Gudenkauf moved to approve Contract for Professional Services: Sue Daker Consulting LLC starting January 4th. Motion Carried 5-0.

Director Faust moved to approve Sue Daker Consulting coming in for two days a week. Motion Carried 5-0.

Director Shilling moved to approve Allen College Agreement. Motion Carried 5-0.

Director Moser moved to approve the audit bid from Nolte, Cornman, & Johnson for a three year contract. Motion Carried 5-0.

Director Schilling moved to approve the use of a signature stamp for the Board President for employment and athletic official contracts. Motion carried 5-0.

The Board discussed Early Separation of Certified Staff and directed the Superintendent to propose plan for Special Meeting on December 19th.

The Board discussed Early Separation of Classified Staff and directed the Superintendent to propose plan for Special Meeting on December 19th.

REGULAR MEETING

DECEMBER 14, 2015

The Board discussed adding additional Custodial staff.

The Board discussed Sharing Options and no further action at this time.

Director Faust moved to approve Juvenile Court Services Amendment. Motion Carried 5-0.

Director Gudenkauf moved to go into closed session for the purpose of purchasing real estate at 7:25 p.m. Roll Call Vote: Ayes: Moser, Schilling, Gudenkauf, Jones, and Faust. Nays: None. Motion Carried.

The board came back into open session at 7:32 p.m.

Communications:

Principal Voss: Congratulations to the State Dance Team on getting a Division 1 rating and third place in the Hip Hop division. The play cast performed "A Christmas Carol Musical" had some technical difficulties on Saturday, on Sunday it was a great show without sound issues. Thank you to David Meyer for helping with the sound equipment. Kari Kintzle, Ed Wadsworth, and I attended the Standards Conference. Discussed providing more details for students and parents, selecting which standards will be reported and how we will use Professional Development.

Superintendent Busch: A student teacher in Elementary Special Education finished in early December. Beginning in January we will have a student teachers in Kindergarten and in Second Grade. Turn out for parent-teacher conferences was 96% with students represented by families at either parent-teacher conferences or at additional set times. About 20 families attended the Family Reading Night on November 23rd. Information about the Early Literacy Legislation, master contracts, and bargaining was provided to the Board.

Reviewed the negotiation process.

Director Jones: Christmas Concert went well and congrats to the Dance Team.

Director Schilling: Kids did a great job at the play. Stephanie Janssen did a great job with the Band while she was here.

Director Moser: Stephanie Janssen really went the extra mile to get the grant for the Band. Congrats to the Dance Team on getting third place at state.

Director Schilling moved to approve the consent agenda.

1. Approve minutes of November 9, 2015 meeting
2. List of Expenditures and Financial Reports
3. Open Enrollment
4. Special Education Contracts
5. Personnel
 - a. Resignations
 - i. Wes & Colleen Hansel Night Janitors

REGULAR MEETING**DECEMBER 14, 2015**

b. New Hire

Motion Carried 5-0.

With no further business to come before the board for consideration at this time, Director Moser moved to adjourn the meeting at 7:55 p.m.

Exempt Session for preparation for collective bargaining per Iowa Code 20.17(3) was held.

GENERAL FUND:

1 st Class Lighting, bulbs	88.50
Alliant Energy, Utilities	5,855.77
Advantage Administrators, fee	216.00
Ahlers & Cooney, seminar fee	50.00
Arnold Motors, Battery	316.38
Artistic Cleaners, Band uniforms cleaned	257.00
Bi-County Disposal, garbage collection	312.00
Black Hills, utilities	451.08
Busch, Rob, travel	17.80
Carolina Biological Supply, Starfish	43.80
Chemsearch, water treatment	141.49
City Of Colesburg, water/sewer	660.86
City of Edgewood, water/sewer	347.12
Continental Research, Custodial supplies	811.40
Continuum Retail Energy Services, utilities	6,250.00
Demco, library supplies	62.83
Don & Walt, Supplies	90.81
ECOLAB, Supplies	177.42
Ed-Co Nutrition, lunch sales	2.00
Edgewood Auto & Tire, towing	825.00
Edgewood Farm & Home Supply, supplies	600.53
Edgewood Locker, Supplies	61.12
Edgewood Oil, oil	102.00
Edgewood Reminder, publications	460.66
ELAN, supplies	2,497.17
Enterprise Financial, fee	353.00
Everett's Auto Parts, parts & supplies	13.96
Every's Auto & Tire Center, diesel	11.84
Follett Library Resources, books	190.78
Glime, Ann, Supplies	33.70
Grady Instrument Service, Tubas	2,400.00
Gruhn Law Firm, Audit review & respond	74.00
HDC, W-2 Envelopes	57.58
Helping Services for Northeast Iowa, mentoring	2,880.00

REGULAR MEETING**DECEMBER 14, 2015**

Hunt, Melissa, postage	8.54
Iowa ASCD, Fall Academy	960.00
Iowa Communications Network, network services	359.29
Iowa Division of Labor Services, boiler inspection	160.00
IP Networks, support for Cachebox	316.00
J.W. Pepper, music	297.84
Janssen, Stephanie, mileage	135.00
Jones, Jason, travel	21.00
Karl's Grocery, supplies	226.13
Keystone AEA, fee	367.00
Lee, Keith, supplies	53.39
Leppert, Kayla, computer refund	73.00
Malausky, David, Juvenile court supplies	1,305.32
Marco, color toner	378.69
Martin Brothers, supplies	98.72
Matt Parrott/Storey Kenworthy, cash receipts	131.86
Meyer Mechanical, supplies	16.25
Midwest Alarm Services, inspection	1,110.00
Miller, Karie, boxtop postage	7.05
Mr. Lock & Key, repairs	73.86
NAPA, tools	89.98
NEIBA, honor band	54.00
Nolte, Cornman, & Johnson, Audit fee	2,500.00
Palmer Hardware, purchase services	60.00
Pickart, Kathy, refund	5.00
Quill, supplies	63.95
Really Good Stuff, supplies	44.65
School Specialty, supplies	67.29
Silveredge, diesel & gasohol	4,196.16
Simon's Lawn Care, mowing	1,588.00
State of Iowa Department of Inspections & Appeals, fee	67.50
Timberline, medicaid billing	458.91
Time Management Systems, interfacing	660.00
Trenkamp, Karla, travel	22.92
U.S. Cellular, fee	66.90
Walmart, supplies	33.14
Wartburg, honor band	128.00
Weber Paper Company, custodial supplies	1,456.48
West Music, supplies & equipment	587.70
Windstream, telephone services	676.75
Total	\$ 45,639.87

Management Fund:

REGULAR MEETING**DECEMBER 14, 2015**

SU Insurance Company, contract fee	16,218.25
Total	\$ 16,218.25

Local Option Sales and Service Tax Fund:

Don & Walt, repairs	883.92
Lynch Roofing & Siding, repairs	1,336.36
Wessels Electrical Service, heaters	548.32
Woodman Controls Company, HVAC Controls	18,408.52
Total	\$ 21,177.12

PPELL Fund:

Hoglund Bus Co., bus repairs	4,642.33
Total	\$ 4,642.33

Student Activity Fund:

Adrenaline Fundraising, fundraiser	4,120.00
Aulwes, Ella, mail delivery	90.00
Aunt Necee's, play-pizza	117.00
Balloons, Etc. & The Costume Emporium, Play costume rental	360.50
Brooklyn Publishers, speech scripts	36.50
Dilaura, Don, wrestling official	114.19
Edgewood Veterinary Clinic, postage	16.91
Ehlers, Jodi, refund supplies	115.44
ELAN, supplies, tickets, & travel	1,013.57
Fish Shack, supplies	119.90
Freiburger, Jesse, Basketball official	115.50
Harder, Terry, Wrestling Official	179.84
Iowa FFA Association, registration fee	1,080.00
Iowa HS Baseball Coaches Association, coaches clinic	225.00
Karl's Grocery, Play food	36.55
Lechtenberg, Dan, Football Official & mileage	71.15
Link, Randy, Basketball official	564.45
Mach, Bill, Basketball Official	95.00
Mais, Lenny, Wrestling Official	103.04
McCormick, Jeff, Body Fat testing & mileage	150.00
Michels, Travis, Football Official	80.00
Monticello Sports, Basketballs & shoes	700.00
Murphy, Bob, Wrestling Official	190.50
Quality Inn & Suites Event Center, travel	1,119.50
Rivals, FFA shirts, Basketball jackets & pants	1,064.50
rSchool Today/Distributed Website Corporation, activity scheduler renewal	216.61
Singsank, Tim, Basketball Official	566.09
Stoltz, Al, Basketball Official	95.00

REGULAR MEETING**DECEMBER 14, 2015**

Theisen, Randy, Football Official	80.00
Tucker, Darrell, Football Official	80.00
West Music, clarinet	1,595.00
Total	\$ 14,511.74

Nutrition Fund:

Anderson Erickson, milk	2,522.64
ECOLAB, supplies	189.34
ELAN, hot lunch food	17.87
Keck, hot lunch food	1,443.90
Martin Bros, hot lunch food, supplies, ala carte food, & fee	10,738.19
Pedretti, Mandi, hot lunch food	9.76
Sara Lee Bakery Group/EarthGrains, bread	914.28
Total	\$ 15,835.98

Camp Enterprise Fund:

Marla's Screen Prints & More, Cheer Camp Shirts	219.48
Monticello Sports, ball rack	75.00
Total	294.48
Total of All Funds	\$ 118,319.77